

**MEGHNA PETROLEUM LIMITED**(A Subsidiary of Bangladesh Petroleum Corporation)
58-59, Agrabad C/A, Chattogram.**INVITATION FOR TENDERS**

1. Ministry/Division	Ministry of Power, Energy and Mineral Resources/Energy and Mineral Resources Division			
2. Agency	Meghna Petroleum Limited			
3. Procuring Entity Name & District	General Manager (Operations), Chattogram			
4. Invitation for	Tender	Non Consulting Service	Single Lot	
5. Invitation Ref. No.	PUR- 124, Date: 13.06.2023			
KEY INFORMATION				
6. Procurement Method	Open Tendering Method (OTM)		NCT	
FUNDING INFORMATION				
7. Budget and Source of Fund	Own Fund of Meghna Petroleum Limited			
PARTICULAR INFORMATION				
8. Tender Package No.	HO: 056, Date: 17.05.2023			
9. Tender Package Name	PREPARATION OF FIRE SAFETY PLAN AND APPROVAL FROM DEPARTMENT OF FIRE SERVICE AND CIVIL DEFENCE FOR MONGLA OIL INSTALLATION (MOI), MEGHNA MODEL SERVICE CENTER (MMSC) AND DEPOTS OF MEGHNA PETROLEUM LIMITED			
10. Tender Publication Date	18.06.2023			
11. Tender Last Selling Date and Time	15.00 Hrs. of 12.07.2023			
12. Tender Submission Date and Time	15.00 Hrs. of 13.07.2023			
13. Tender Opening Date and Time	15.15 Hrs. of 13.07.2023			
14. Name & Address of the Office(s)	Address			
-Selling Tender Document (Principal)	Purchase Section, Meghna Petroleum Limited; 58-59, Agrabad C/A, Ctg.			
-Selling Tender Document (Others)	Liaison Office, Meghna Petroleum Limited, 131-133 Motijheel C/A, Dhaka			
-Receiving Tender Document	Purchase Section, Meghna Petroleum Limited; 58-59, Agrabad C/A, Ctg.			
-Opening of Tender Document	Board Room, Meghna Petroleum Limited, 58-59 Agrabad C/A, Ctg.			
INFORMATION FOR TENDERER				
15. Eligibility of Tenderer	i) The Tenderer must have valid Fire License from Department of Fire Service and Civil Defence or enlistment for preparation of Fire Safety Plan in Department of Fire Service and Civil Defence. ii) The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor shall be 3 (three) years; years counting backward from the date of publication of IFT in the newspaper. iii) The minimum specific experience as a Prime Contractor in providing non-Consultant Service of minimum taka 16.50 lakh under maximum 2 (two) contracts of similar nature (preparation of fire safety plan/supply or servicing of fire fighting equipment), complexity and methods/technology completed over a period of 5 (five) years. Years counting backward from the date of publication of IFT in the newspaper. iv) The required average annual turnover of the Tenderer shall be at least of the amount of Tk 20 lakh over the last 3 (three) years. Years counting backward from the date of publication of IFT in the newspaper. The period of averaging may be the best 3 (three) years of the last 5 (five) years. v) Others are as per Tender Document.			
16. Brief Description of Service	Preparation of Fire Safety Plan and approval from Department of Fire Service and Civil Defence for Mongla Oil Installation (MOI), Meghna Model Service Center (MMSC) and depots of Meghna Petroleum Limited as detailed in Activity Schedule			
17. Price of Tender Document	Taka 1000.00 (Non Refundable)			
Lot No.	Identification	Location	Tender Security Amount (TK)	Completion Time in Days
18. 01	PUR- 124 Date: 13.06.2023	MOI, MMSC and depots of MPL	1,00,000.00	Within 180 days from the date of contract signing
PROCURING ENTITY DETAILS				
19. Name & Designation of Official Inviting Tender	Md. Mafizur Rahman, General Manager (Operations)			
20. Address of Official Inviting Tender	Meghna Petroleum Limited, 58-59, Agrabad C/A, Chattogram			
21. Contact details of Official Inviting Tender	Phone No: 02333311899, Fax No: 02333314661-2			
22. Procuring Entity reserves the right to accept or reject any or all Tenders without showing any reason.				
Note: If the Tender cannot be received/opened on the date of schedule due to any unavoidable circumstances, the same will be received/opened on the next working day at the same time and same place.				


Md. Mafizur Rahman
General Manager (Operations)

